



65 West Boston Post Road
Marlborough, MA 01752
Office: (508) 624-4474
Fax: (508)624-6565
www.celtcorp.com

Vice President - Decision Support Systems

Summary:

Education technology consulting firm seeks VP to provide overall direction, leadership, management, and technical expertise for the growth and operation of national practice. VP will have proven track record with SEA/LEA clients and will be responsible for managing several projects through the full lifecycle. Focus on business intelligence, data warehousing, decision support, and student information systems.

Essential Functions:

- Oversee national practice area in Decision Support and Systems Development with responsibility for operational and financial performance of the practice area (P&L)
- Develop and manage client deliverables, including reports, documentation, business requirements, project design documentation, resource plans, and implementation plans
- Monitor client projects on a daily basis
- Draft and revise project plans in MS Project, manage budgets, allocate resources, track timelines, and manage risks and issues. Work closely with a project team, project management analyst, and consultants to supervise core activities and successfully lead project.
- Collaborate with CELT staff to create sales proposals that define deliverables, estimate costs, assign resources, and meet the needs of SEA/LEA clients. Lead sales follow-up and closing activities
- Develop system and process enhancements that continuously improve business practices and client's experience
- Prepare written reports, materials, and presentations for clients and participate in client meetings
- Coordinate the data warehouse architecture and infrastructure requirements necessary to support delivery of decision support data and tools. Create and implement data modeling techniques for trend analysis and performance analysis. Manage services delivery for longitudinal data systems and systems integration services projects.
- Ensure delivery of quality projects for clients

Qualifications:

- Expert-level knowledge of data governance, management, and analysis; data architecture and visualization; interoperability; and performance management concepts and processes.
- Proven track record in managing large-scale K12 longitudinal data systems, performance management, school improvement, custom web applications, and systems integration services
- Proficient with Microsoft Project and the Microsoft Office Suite (Word, PowerPoint and Excel)
- Experienced manager in project planning and resource allocation for multiple technology projects
- Bachelor's degree in computer science, business, or related discipline

Leadership, Learning, and Technology for the 21st Century



65 West Boston Post Road
Marlborough, MA 01752
Office: (508) 624-4474
Fax: (508)624-6565
www.celtcorp.com

- Knowledge of information management principles and practices
- Minimum of five years' experience leading technology projects
- Excellent facilitation and team skills
- Demonstrated ability to drive and deliver strategic business plans and initiatives
- Demonstrated project & program management skills and experience
- Strong analytical capabilities

Please send resumes to Priscilla Ramsay, pramsay@celtcorp.com